CIVIL RULE 77.1 HOURS OF THE COURT

a) **Location and Hours.** The office of the Clerk of Court is located at the Federal Building and United States Courthouse, 550 West Fort Street, Room 400, Boise, Idaho 83724. The regularstandard business hours for the intake counters of the office of the clerk of court are from 9 a.m. to 4 p.m. local time each every day except Saturdays, Sundays, and legal holidays holidays and or other days so ordered by the Court. Divisional offices are located at: 220 E. 5th Street, Room 304, Moscow, Idaho 83843; 801 E. Sherman St., Room 119, Pocatello, Idaho 83201; and 6450 N. Mineral Dr., Room 148 Coeur d'Alene, Idaho 83815.

b) Filings may be made electronically before and after regular office hours or on Saturdays, Sundays, and legal holidays. An electronic document is considered timely filed if received by the Court before midnight, Mountain Time, on the date set as a deadline, unless the judge sets a specific time of day otherwise.

RELATED AUTHORITY

Fed. R. Civ. P. 77(c), Dist. Idaho Loc. Civ. R. 5.1 (g)

Advisory Committee Note

<u>Clerk's office staff is available for telephone assistance between the hours of 8:00 a.m. and 5:00 p.m., local time, and to handle any emergency matters as needed.</u>